



COMMONWEALTH of VIRGINIA

Department of Medical Assistance Services

PATRICK W. FINNERTY
DIRECTOR

August 15, 2003

SUITE 1300
600 EAST BROAD STREET
804/786/7933
804/225/4512 (FAX)
800/343-0634 (TDD)

Dear CSA Coordinators, FAPT members and providers of Medicaid mental health services to children:

Next month, the Department of Medical Assistance Services will conduct statewide Seminars to local CSA teams on the procedures for using Medicaid in the reimbursement of ***Residential Psychiatric Treatment*** (RTF) and ***Treatment Foster Care Case Management*** (TFC). This Seminar is also for participating Medicaid providers and CSB staff involved in these specific services. This training will cover information you need to know about several important changes involving these programs. The training will cover:

- Significant billing changes for Residential Treatment providers
- Changes to mental health services for children covered under FAMIS
- Procedures for determining Medicaid/FAMIS eligibility for services
- Locality and Provider responsibilities for Medicaid reimbursement
- Specific billing instructions for Medicaid Providers of RTF and TFC
- Admission and Continuing Stay criteria for Medicaid and FAMIS mental health services
- Clinical and documentation requirements
- Identification of the most appropriate Medicaid State Plan mental health service
- Pre-authorization and Utilization Review

Very specific details of the training sites along with a registration form have been included with this letter. These locations have limited space available and registrations will be handled on a first come, first served basis. People needing reasonable physical accommodations, should contact the Department of Medical Assistance Services at least two weeks prior to the seminar at (804) 692-3261. Accommodations will be provided upon request.

The completed registration form must be received in our office five (5) business days prior to the scheduled session. We WILL confirm your Registration by mail or fax. You will be contacted if it is not possible to accommodate your registration request. Please mail **or** fax your registration to the name and fax number or address listed on the registration form. It will **not** be possible to accept seminar registrations by phone.

We look forward to meeting you as we assist you with understanding the Medicaid requirements of ***Treatment Foster Care Case Management*** and ***Residential Psychiatric Treatment Services***. Should you have questions regarding these sessions, call 804-692-3261.

Sincerely,

Deborah R. Correll
Training Manager

Encl.: 2

TRAINING SITES

DATE	TIME	LOCATION
<u>Wed, Sept. 10, 2003</u>		Central Rappahannock Regional Library 1201 Caroline Street Fredericksburg
Locality Team Members	9:00 am - 4:00 pm	
Treatment Foster Care Case Management Providers	9:00 am - 10:30 am	
Residential Treatment Providers	10:30 am - 4:00 pm	
<u>Mon, Sept. 15, 2003</u>		Johnston-Willis Hospital Main Auditorium - 1st Floor 1401 Johnston-Willis Drive Richmond
Locality Team Members	9:00 am - 4:00 pm	
Treatment Foster Care Case Management Providers	9:00 am - 10:30 am	
Residential Treatment Providers	10:30 am - 4:00 pm	
<u>Wed, Sept. 17, 2003</u>		Peninsula Health Care Auditorium 413 J. Clyde Morris Blvd. Newport News
Locality Team Members	9:00 am - 4:00 pm	
Treatment Foster Care Case Management Providers	9:00 am - 10:30 am	
Residential Treatment Providers	10:30 am - 4:00 pm	
<u>Tues, Sept. 23, 2003</u>		Roanoke Central Library 706 S. Jefferson Roanoke
Locality Team Members	9:00 am - 4:00 pm	
Treatment Foster Care Case Management Providers	9:00 am - 10:30 am	
Residential Treatment Providers	10:30 am - 4:00 pm	

Directions to the Training Sites

CENTRAL RAPPAHANNOCK REGIONAL LIBRARY

From I-95, exit at 130A, Route 3 East. Go 1.6 miles and take a left onto William Street. After 1.3 miles, take a left onto Caroline Street (1-way). The Library is on the right 2 blocks down.

JOHNSTON-WILLIS HOSPITAL

From the North OR from I-64, take I-95 South to 195 South (Downtown Expressway) to Powhite Parkway (Route 76). Continue on Powhite (there are two \$.50 tolls) to the Route 60 West (Midlothian Turnpike) Exit. **From the South (Petersburg)**, take I-95 North to Route 288 North. Follow signs to Route 76 North (toll), also called Powhite Parkway North. Continue on Powhite to the Midlothian Turnpike Exit (US-60). Turn right and proceed on Midlothian Turnpike approximately three to four miles. Hospital will be on the right. Look for the blue "H" sign.

PENINSULA HEALTH CENTER AT NEWPORT NEWS HEALTH DEPARTMENT

64E to Newport News. Take J. Clyde Morris Blvd. South exit. Follow this approximately 3 miles (you will cross an overpass). Immediately after the overpass, you will see Riverside Regional Medical Center on the left-hand side. The Health Dept. is next to the hospital (sign reads Peninsula Health Center. **DO NOT TURN AT THE HEALTH DEPT OR HOSPITAL ENTRANCE.** In order to access parking, you will need to continue to stoplight and make a U-turn. You will see an entrance to a vacant lot on the right-hand side next to the Health Dept. Park on this field.

ROANOKE CENTRAL LIBRARY

From I-581, take Exit 6 (Elm Street). Turn west on Elm. Go two short blocks to Jefferson Street. Turn right onto Jefferson. The Library is in the first block on the right. You will probably have to pay for parking in the lot on the left-hand side of the street, or find on-the-street parking.

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
TRAINING REGISTRATION FORM**

**TRAINING for CSAs, LOCALITIES and PROVIDERS of RESIDENTIAL
TREATMENT and TFC CASE MANAGEMENT**

September, 2003

AGENCY (or PROVIDER) NAME: _____

PROVIDER NUMBER (if applicable): _____

AGENCY ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

SEMINAR DATE	LOCATION	NAME(S) OF PERSON ATTENDING

CONTACT PERSON, IF WE HAVE QUESTIONS ABOUT YOUR REGISTRATION FORM:

Telephone: _(_____)_____ Fax: (____)_____

Email address: _____

PLEASE RETURN TO:

Dept. of Medical Assistance Services
Training Unit
600 E. Broad Street., Suite 1300
Richmond, VA 23219

Or **FAX:** (804) 786-6229 or (804) 225-4393

INFORMATION: (804) 692-3261